

MEMORANDUM FOR THE RECORD

Subject: Meeting of NPIC Procedures Committee, 16 April 1963

1. On Tuesday, 16 April 1963, [] and myself attended a meeting on "NPIC Procedures" held at Langley. The meeting was chaired by [] of OSI and present were: [] ORR; [] OSI; [] OCI. The areas for discussion as outlined by [] and purportedly from Mr. Sheldon were as follows:

- A. Procedures for preparation of labels.
- B. Division of effort between NPIC and DD/I analysts.
- C. Procedures for establishment of priorities of requirements.
- D. Increase photo interpretation response to DD/I.

Item A was briefly discussed in terms of accuracy of annotations on briefing boards and at what point in the preparation cycle could DD/I analysts contribute to insure the boards were presenting accurate information. No changes from present procedures resulted from this discussion.*

Item B was discussed relative to DD/I participation at NPIC during the immediate reporting phase. Although no commitments were made, this participation was a fact in the past and has gradually died away. PID interposes no objection to selected analysts on a limited basis providing current background information during immediate reporting.

Item C was discussed in terms of numerous questions regarding requirements. It was determined that a briefing on requirements would be given the committee members Monday, 22 April, in PID.

Item D was discussed and it was apparent that OSI is the only office that feels there is a problem here. They are not given adequate representation through [] (according to our PI's) and failure to come to NPIC and discuss requirements has caused some communication failure.

From the discussion it appeared to [] that OSI analysts should make it a point to get down to PID more often. A second facet of Item D was that OSI felt they were not adequately informed when due dates could not be met. This is a legitimate complaint, but our analysts normally notify the requestor and not the requirements handling organization, so although the requirements officer, [] may not be aware of deadline changes, the PI and requestor are in communication and accord. However, PID has instituted

a new system to insure that all necessary parties will be notified on changes regarding deadlines.

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2. The [] committee will arrive at NPIC Monday, April 22, at 0930 and will tour CSD to examine what collateral inputs support the PI process and see the available reference facilities. They also desired to see, and will be shown, an MCI in progress and to what extent collateral plays a part. They will visit PD and then visit the PID area for a requirements briefing and a demonstration of what is involved in completing a simple search requirement. If time permits, a teleprompter demonstration will also be given. PSD will then demonstrate the various problems involved in the reproduction of graphics for requestors.

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*Following the meeting, [] drove me home and in the ensuing discussion stated that he felt the problems being raised stemmed essentially from the fact that Mr. McCone likes the NPIC briefing and other areas of the DD/I are unable to contribute or participate. The Director's focus is on photography. He receives rapid answers and excellent support from this media, and at the very important moment when this information is imparted to the Director, the DD/I cannot participate and after the briefing any DD/I responses on the same information do not have the impact they might otherwise have. Further, if the Director commits or positions on the basis of information given at these preliminary briefings and prior to any inputs from the analytical areas, the DD/I may be subsequently put in the unenviable position of bailing him out of such a position or commitment. Therefore, [] succinct appraisal of the DD/I desires on this point was "Stop the Lundahl briefings."

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